Citizen Claim Form

Form FIN-12

File a claim for property damage or injury you believe the City caused. Claims must be filed within 180 days of the incident. Attach photographs, repair estimates and any police report number.

1. Claimant

Claimant name

Organization (if any)

Mailing address

City

State

ZIP code

Phone

Email

2. Incident

Date of incident

Time

Police report number

Location of incident

What happened?

Amount claimed ($)

City vehicle or employee involved (if known)

Attachments:

- ☐ Photographs
- ☐ Repair estimates
- ☐ Medical bills

3. Signature

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I certify that the information on this form is true and complete to the best of my knowledge.

Signature	Printed name	Date

City of Meridian Finance Department. Return to Finance, or complete this form online at /form/citizen-claim-form.